

Faculty Timeline for Spring 2017

Week 1	1/2 - 1/8	Launch Meeting
<input type="checkbox"/>	1/2	Schedule and attend a launch meeting.
<input type="checkbox"/>	1/2 - 1/8	Draft the syllabus and schedule.
Week 2	1/9 - 1/15	Syllabus & Schedule
<input type="checkbox"/>	1/9 - 1/15	Work with peer reviewers to finalize the syllabus and schedule. Peer reviewers ensure the overall plan, objectives, topics, grading scheme, assignments, and tests meet the program expectations.
<input type="checkbox"/>	1/15	Deliver the peer reviewed syllabus and schedule to IDD Team.
Week 3	1/16 - 1/22	Modules 1 & 2
<input type="checkbox"/>	1/22	Deliver module 1 and module 2 content to IDD Team.
Week 4	1/23 - 1/29	Review Week
<input type="checkbox"/>	1/24	Approve the developed syllabus and schedule.
<input type="checkbox"/>	1/27	Syllabus and schedule are final.
<input type="checkbox"/>	1/29	Complete all content corrections to your module 1 and module 2 content per IDD Team feedback.
<input type="checkbox"/>	1/29	15% Checkpoint for Content Delivery of Syllabus, Schedule, and Modules 1-2: Project status flagged if deadlines have not been met.
Week 5	1/30 - 2/5	Module 3
<input type="checkbox"/>	2/5	Deliver module 3 content to IDD Team.
Week 6	2/6 - 2/12	Module 4
<input type="checkbox"/>	2/7	Approve the developed module 1 and module 2.
<input type="checkbox"/>	2/10	Module 1 and module 2 are final.
<input type="checkbox"/>	2/12	Deliver module 4 content to IDD Team.
<input type="checkbox"/>	2/12	25% Checkpoint for Content Delivery of Modules 3 & 4: No images or custom graphics for content delivered late.
Week 7	2/13 - 2/19	Module 5
<input type="checkbox"/>	2/14	Approve the developed module 3.
<input type="checkbox"/>	2/17	Module 3 is final.
<input type="checkbox"/>	2/19	Deliver module 5 content to IDD Team.
Week 8	2/20 - 2/26	Module 6
<input type="checkbox"/>	2/21	Approve the developed module 4.
<input type="checkbox"/>	2/24	Module 4 is final.
<input type="checkbox"/>	2/26	Deliver module 6 content to IDD Team.
Week 9	2/27 - 3/5	Modules 7 & 8
<input type="checkbox"/>	2/28	Approve the developed module 5.
<input type="checkbox"/>	3/3	Module 5 is final.
<input type="checkbox"/>	3/5	Deliver modules 7 & 8 content to IDD Team.
<input type="checkbox"/>	3/5	50% Checkpoint for Content Delivery of Modules 5, 6, 7, & 8: Interactive elements limited to multiple choice for content delivered late.
Week 10	3/6 - 3/12	Module 9
<input type="checkbox"/>	3/7	Approve the developed module 6.
<input type="checkbox"/>	3/10	Module 6 is final.
<input type="checkbox"/>	3/12	Deliver module 9 content to IDD Team.
Week 11	3/13 - 3/19	Module 10
<input type="checkbox"/>	3/14	Approve the developed modules 7 & 8.
<input type="checkbox"/>	3/17	Modules 7 & 8 are final.
<input type="checkbox"/>	3/19	Deliver module 10 content to IDD Team.
Week 12	3/20 - 3/26	Module 11
<input type="checkbox"/>	3/21	Approve the developed module 9.
<input type="checkbox"/>	3/24	Module 9 is final.
<input type="checkbox"/>	3/26	Deliver module 11 content to IDD Team.
Week 13	3/27 - 4/2	Module 12
<input type="checkbox"/>	3/28	Approve the developed module 10.
<input type="checkbox"/>	3/31	Module 10 is final.
<input type="checkbox"/>	4/2	Deliver module 12 content to IDD Team.
<input type="checkbox"/>	4/2	75% Checkpoint for Content Delivery of Modules 9, 10, 11, & 12: Direct copy and paste of content for items delivered late.
Week 14	4/3 - 4/9	Module 13
<input type="checkbox"/>	4/4	Approve the developed module 11.
<input type="checkbox"/>	4/7	Module 11 is final.
<input type="checkbox"/>	4/9	Deliver module 13 content to IDD Team.
Week 15	4/10 - 4/16	Module 14
<input type="checkbox"/>	4/11	Approve the developed module 12.

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<input type="checkbox"/>	4/14	Module 12 is final.
<input type="checkbox"/>	4/16	Deliver module 14 content to IDD Team.
Week 16	4/17 - 4/23	Modules 15 & 16
<input type="checkbox"/>	4/18	Approve the developed module 13.
<input type="checkbox"/>	4/21	Module 13 is final.
<input type="checkbox"/>	4/23	Deliver modules 15 & 16 content to IDD Team.
<input type="checkbox"/>	4/23	100% Checkpoint for Content Delivery of Modules 13, 14, 15, & 16: Faculty assumes responsibility for the development of content delivered late.
Week 17	4/24 - 4/30	Development Completion Week
<input type="checkbox"/>	4/25	Approve the developed module 14.
<input type="checkbox"/>	4/28	Module 14 is final.
Week 18	5/1 - 5/5	Review and Evaluation Week
<input type="checkbox"/>	5/2	Approve the developed modules 15 & 16.
<input type="checkbox"/>	5/5	Modules 15 & 16 are final.